



GREENWOOD TOWNSHIP
REGULAR MEETING MINUTES 11/11/2024 - 7:00 PM



- 1) Call to Order by Hunt at 7:00 PM with a moment of silence in recognition of all Veterans.
- 2) Pledge of Allegiance was recited.
- 3) Roll Call: Members present - Hunt, Budde, Conley, Deater Absent: Stroven
- 4) Public Comment:
 - a) Gary Evans commended the election workers and stated they did an excellent job in both professionalism and courtesy with smooth processing of voters.
 - b) Brian Woods stated the retaining wall at Taylor Bridge has further deteriorated and reminded the board of the need to repair it.
 - c) Marcia Woods announced her resignation from the Library Board effective 12/31/24.
- 5) Agenda: was approved as amended with motion by Hunt, Supported by Deater I/F 4-0
- 6) Minutes of the following meetings were approved as presented:
 - a) Regular Board meeting of 10/14/24 - motion by Conley, Supported by Deater I/F 4-0
 - b) Election Commission meeting of 10/15/2024 - motion by Conley supported by Hunt I/F 2-0
- 7) Treasurer's report of 10/31/24 was presented by Conley in Stroven's absence, and was approved as presented with a motion by Hunt, Supported by Conley I/F 4-0
 - a) Fund Balance = \$504,543.23
 - b) Restricted Balance = Folkema \$10,207.16 ARPA \$107,443.57 Roads \$57,210.76
 - c) Balance Available for Township Operations = \$329,681.74
- 8) Old Business:
 - a) Acker Lake project update: Hunt advised the Township was in a bit of "trouble" (related to removing the silt fence to allow residents to get their boats out and not re-installing it timely—which has since been resolved). EGLE has not responded to Hunt's numerous inquiries on our permit needed to finish the project; Hunt talked to Mark Timmer of the Road Commission to invoke his help in moving the process forward. Timmer deals with EGLE regularly and has agreed to try to assist. Gary Evans asked if the "no wake" sign will be replaced, and Hunt stated the silt fence will now remain up until the project is complete.
 - b) Roosevelt Road project is complete. Cost to the township is \$369,275.39.
 - c) Spectrum internet/phone: Hunt shared the quote he received. A decision about switching was tabled until next month to allow new Board members to decide.
 - d) Credit/Debit card - tabled until next month when Stroven is present.
 - e) Utility Scale Solar/Wind Ordinance update - no action to date per Deater and Hunt.

9) New Business:

- a) The board recognized the election of Linda Hunt as Clerk for the township. Linda appointed Cora Conley as Deputy Clerk. Both will be signatories on the checking account at Shelby State Bank, effective November 20, 2024 at noon. The past Deputy Clerk Jamie Holcomb will be removed from the account. Training - Hunt reported that Linda Hunt & Melissa Stroven will attend MTA Clerk & Treasurer training on 12/10.
- b) Appointments:
 - (1) Al Deater was appointed to the Planning Commission effective 11/21/24 - 11/20/2028 with a motion by Hunt, Supported by Conley I/F 3-0 with Deater abstaining.
 - (2) Jerry Budde was appointed to the Planning Commission effective 11/21/24 - 04/10/2025 fulfilling Kibarts' remaining term. Motion by Hunt, Supported by Deater I/F 3-0 with S. Budde abstaining.
 - (3) Stacey Budde was appointed to the Planning Commission effective 01/01/2025 - 04/10/2025 fulfilling Holcomb's remaining term upon his resignation effective 12/31/2024. Motion by Hunt, Supported by Deater, I/F 3-0 with Budde abstaining.
 - (4) Linda Hunt was appointed FOIA coordinator effective 11/21/24 - 11/20/28 with a motion by Conley, Supported by Deater I/F 4-0
 - (5) Jeff Hunt was appointed to the ZBA effective 11/21/24 - 11/20/27 with a motion by Conley, Supported by Budde I/F 3/0 with Hunt abstaining.
 - (6) Jayne Elebanass was appointed to the Library Board effective 1/1/25 - 8/14/27 with a motion by Hunt, Supported by Budde I/F 4-0. Jayne will be fulfilling the remaining term of Marcia Woods who announced her resignation effective 12/31/2024.
 - (7) Gary Evans was appointed to the Library Board effective 1/1/25 - 8/14/27 with a motion by Hunt, Supported by Budde I/F 4-0. Gary will be fulfilling the remaining term of Jamie Holcomb who announced his resignation effective 12/31/2024.
- c) Website Maintenance - Hunt stated that Luke Stroven with Fremont Computer is willing to perform our updates at a charge of \$20 - \$25 - it is not clear if this fee is per notice or per month, etc. Conley suggested someone internally also learn to post meeting notices to ensure compliance with time constraints especially related to urgent special meeting notices (in the likely event Luke is not immediately available to post for us).
- d) Oaths - Hunt announced that Oaths for all incoming members who are present will be administered after the meeting.
- e) Salary Resolutions for the Clerk and Deputy Clerk were approved I/F 4-0 effective 11/21/24. These resolutions reflect the Clerk absorbing the full duties of the office, and the Deputy being relieved of all duties previously outlined in the arrangement specific to the outgoing Clerk and Deputy Clerk. The salaries reflect no overall increase to the Township and are compliant with the current budget.
- f) Holcomb resignation, from all boards and positions effective 12/31/24, was read by Conley

10) Committee Reports:

- a. Fire Board - no report - no meeting.
- b. Library board meeting minutes were presented by Marcia Woods.
- c. Planning Commission- - no report - no meeting.

11) Correspondence / Communication Inquiries

- a) State of MI - Corrective action letter accepting our plan related to assessing deficiencies was received.

12) Bills & Payroll: payment was authorized with a motion by Conley, Supported by Deater, I/F 4-0

13) Board discussion/comment:

- a) Complaint - sawmill on Garfield (noise related) - Hunt resolved by verbal agreement with the resident.
- b) Open items/project list & Millages (L4029) reminder: Conley distributed a list of the Board's currently open items & "projects" compiled from her records for use by the incoming Board. In addition, Conley distributed the L4029 Millage Request Report for 2024 for use by the incoming Board as a reminder of expiring millages and the need to ensure appropriate actions are taken timely in order to place the proposals for millage renewals on upcoming election ballots - necessary in order to continue to assess.
- c) Election Security/voting equipment \$1k grant available from the State - Conley stated we have until February 2025 to spend and seek reimbursement. She'll work with the incoming Clerk to identify potential opportunities to use it.

14) Meeting adjourned with a motion by Hunt, Supported by Deater at 8:30 PM.

Submitted by Linda Hunt