



**GREENWOOD TOWNSHIP
REGULAR MEETING MINUTES
2/12/2024 7:00 PM**



- 1) Call to Order by Hunt @ 7:02pm
- 2) Pledge of Allegiance was recited
- 3) Roll Call: Members present
 - a) Present: Gustman, Hunt, Conley, Deater
 - b) Absent: Budde
- 4) Public Comment (Limit to Three Minutes)
 - a) Gary Evans mentioned that Acker lake improvement is looking good.
- 5) Approve agenda: As amended motion by Deater, 2nd Conley; I/F 4-0
- 6) Approve minutes from the regular board meeting 1/8/2024 as presented motion by Conley, 2nd by Deater I/F 4-0
 - a) Approve Election Committee Minutes from the special meeting 2/1/2024 motion by Conley, 2nd by Gustman I/F 3-0 (Supervisor, Clerk and Treasurer only)
 - b) Approve the Budget Workshop minutes from meeting 2/1/2024 motion by Conley, 2nd by Deater I/F 4-0
- 7) Treasurer's report of 1/31/2024 Approved as presented motion by Deater, 2nd by Conley I/F 4-0
 - a) Fund Balance = \$510,854.58
 - b) Restricted Balance = Folkema -\$10,204.87, ARPA \$122,825.69, Roads \$25,513.37
 - c) Balance Available for Township Operations = \$352,310.65
 - d) Signatory update - Gustman mentioned that the Clerk, Treasurer and their Deputies need to go to the bank together for signatures, Gustman will coordinate.
 - e) Road bank account – Board approved opening an account for road millage at Shelby State Bank. Gustman will open a savings account with Treasurer (Sandy Gustman) and Deputy Treasurer (Jim Gustman) as signatories on the account for the road millage.
- 8) Old Business:
 - a) ARPA report due 4/30/2024 – Jeff will coordinate.
- 9) New Business:
 - a) BOR Dates: Organization March 5@6 PM, March 11th 9am-3pm and March 13th 3pm-9pm
 - b) Set Meeting Dates for 2024/2025, Regular board will continue to meet the first Monday at 7pm, Planning Commission will continue to meet the first Tuesday every other month at 7pm. Planning Commission will also hold a workshop on the off months and may publish those dates as well. Planning Commission will discuss in March and decide then.

- c) Discuss Electors Salaries
 - i) Clerk Salary Resolution 2024-1 Motion by Hunt, 2nd by Deater; Gustman yes, Hunt yes, Deater yes, Conley yes; Hunt declared the resolution adopted I/F 4-0
 - ii) Deputy Clerk Salary Resolution 2024-2 Motion by Deater, 2nd by Conley; Gustman yes, Hunt yes, Deater yes, Conley yes; Hunt declared the resolution adopted I/F 4-0
 - d) Discuss Budget – Potentially not going to have a May election, this could reduce the election budget but it will also reduce the reimbursement. Election source tech support will only be \$1400 for two elections not for each election.
 - e) Assessor – motion to hire Barbie Eaton by Hunt, 2nd by Gustman I/F 4-0
 - f) Hershberger Special Use – Rick Mansfield explained the situation concerning the fire and rebuilding of the feed store. The building is increasing by 37% from the original. There is no risk to surrounding properties as to what is being stored. Tabled for the next Planning Commission meeting is the addition of seed and supplements/OTC
 - i) Hunt made a motion to accept the special use as presented by the Planning Commission. Hunt amended his motion to allow the building expansion of the current special use of the selling of feed and fertilizer, 2nd by Conley I/F 4-0
 - g) Auditor – Year end auditing is coming. Discussed hiring a firm to complete the audit. Conley will get quotes from H&S and Baird Cotter & Bishop
 - h) Deputy Clerk / Planning Commission membership MTA confirmed that these are not incompatible position, but also cautioned that the public could view it as stacking the Planning Commission. There was no board or public objection to Holcomb remaining on the Planning Commission.
- 10) Committee Reports Presented:
- a. Fire Board meeting minutes – Deater
 - b. Library board meeting minutes - Holcomb
 - c. Planning Commission- Holcomb
- 11) Correspondence / Communication Inquiries: None
- 12) Bills & Payroll: Review & Authorization to pay as amended to include APEX for \$260 and to Melissa Stroven for \$125 Motion by Conley, 2nd Gustman I/F 4-0
- 13) Board discussion/comment:
- a) Insurance – Hunt will coordinate renewal data submission with Conley
 - b) Fremont computer maintenance – Luke wants to stop by and do some maintenance on office computers at no extra cost. Conley will coordinate times for his visit.
 - c) Fire board meeting will be held on the 21st of this month
- 14) Meeting adjourned: motion to adjourn at 8:36 by Deater, 2nd by Conley I/F 4-0

Approved

