



GREENWOOD TOWNSHIP

5589 S 200th Avenue
Hesperia, MI 49421
231-854-0202



MINUTES: 2024-25 Budget 2/01/24 2:00 PM

- 1) Call to order: by Hunt at 2:02 PM
- 2) Pledge of Allegiance was recited.
- 3) Members Present- Jeff Hunt, Stacey Budde, Al Deater, Cora Conley & Sandra Gustman
- 4) Public Comment: None
- 5) Agenda was approved as presented. Motion by Conley, Supported by Deater. In Favor 5-0
- 6) New Business:
 - a. The Federal Poverty Guidelines were adopted with a motion by Hunt, Supported by Gustman. I/F 5-0
 - b. Clerk/Deputy:
 - i. Conley advised the Board she has released Melissa Stroven as Deputy Clerk effective 2/1/24, and appointed Jamie Holcomb as Deputy Clerk effective 2/1/24.
 - ii. Motion by Conley to transfer statutory duties as agreed between Deputy and Clerk, to Deputy Jamie Holcomb, and reduce Clerk Salary effective 2/1/24, by \$400 per month, and effective 2/1/24 begin paying Holcomb a salary of \$400 a month, based on an estimated annual average of 20 hours per month service. Supported by Deater. I/F 5-0
 - c. Planning Commission/Deputy Clerk Member: Motion by Conley to approve Jamie Holcomb's continued service on the Planning Commission based on information from MTA advising the two positions are not considered legally "incompatible offices". It was noted by Conley that MTA did caution it could be perceived otherwise by the public. Gustman suggested tabling this topic to the February 12 Regular Board Meeting which is typically better attended by residents of the Township. Motion rescinded by Conley.
- 7) Board Discussion:
 - a. Budget: Hunt presented the estimated 2024-25 preliminary budget. The budget was reviewed and further developed with Board input on a Fund, Cost center, and Account line by line basis, with the plan to approve the overall budget on a Cost Center (Activity) level basis.
 - b. Salary: Conley proposed a budget increase for the Clerk position and a reduction in other expenses resulting in an overall increase over the prior year's budget of \$54.
- 8) Adjournment: Motion to adjourn at 4:00 by Conley, Supported by Deater. In Favor 5-0



Cora Conley