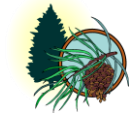




GREENWOOD TOWNSHIP REGULAR MEETING
MINUTES
08/09/2021
7:00 PM



- 1) Call to Order by Hunt at 7:00 PM.
- 2) Pledge of Allegiance was recited.
- 3) Roll Call: Members present: Hunt, Gustman, Budde, Conley, Deater
- 4) Public Comment - None
- 5) Approve Agenda: Motion by Hunt, supported by Deater to approve agenda as amended. I/F 5-0.
- 6) Approve minutes from:
 - a) The regular board meeting of 07/12/2021 as amended. Motion by Hunt, supported by Gustman. I/F 5-0
 - b) The public hearing meeting on Marijuana Operations of 7/12/2021 as presented. Motion by Hunt, supported by Deater. I/F 5-0
 - c) The special board meeting of 07/19/2021(ARPA) as presented. Motion by Conley, supported by Budde. I/F 5-0
- 7) Treasurer's report of 7/31/2021 was approved as presented. Motion by Budde, supported by Conley. I/F 5-0
 - a) Fund Balance = 277,283.33
 - b) Restricted Balance = 10,197.22
 - c) Balance Available for Township Operations = \$267,086.11
- 8) Old Business:
 - a) Audit: Baird, Cotter & Bishop / Fire Board Contract recommendation Conley distributed the audit report and advised that the auditors found no major deficiencies. The auditors, both H&S and Baird Cotter & Bishop recommend the township work with the fire board authority to update the contract and specifically address the service period covered by the tax payments remitted to the Fire Authority. Hunt committed to addressing this with the Fire Board.
 - b) Dump Day: the next free dump day is scheduled for this Saturday 8/14.
 - c) Bank account for ARPA funds: Gustman advised the funds are expected to be in the form of a check and she will open the new bank account when the check arrives.
 - d) Junk & Blight Ordinance & Violation Procedure Manual:
 - i) Gustman noted an error in the published ordinance at Section 3.3. It is written: "the past three (1) year" and should be corrected to reflect "the past 1 year". Conley will have a correction published.
 - ii) Conley summarized the procedure manual and reviewed it with the Board along with pointing out open items and questions that must be addressed. Next step: Mansfield and Hunt agreed they will review the document and discuss proposed edits and changes and get back to the Board upon completion.

9) New Business:

a) Planning commission appointments:

- i) Motion by Gustman, supported by Deater to accept the resignations, as stated in the Planning Commission Meeting Minutes, of Kay and Mike Ohrling from the Planning Commission effective immediately. I/F 5-0
- ii) Motion by Hunt, supported by Deater to appoint Wendy Rossiter and Jamie Holcomb to the Planning Commission effective immediately. I/F 5-0
- iii) Mansfield has the flash drive from Kay Ohrling which contains the files and records of the Planning Commission. Mansfield will ensure it is delivered to Hunt.

b) Federal Procurement Conflict of Interest Policy: Motion by Conley to adopt the policy, supported by Budde I/F 5-0. It was noted the policy is a condition of receiving, and spending funds distributed by the federal government, i.e., American Rescue Plan Act funds.

10) Committee Reports:

- a. Fire Board meeting minutes were shared by Deater.
- b. Library board meeting minutes were shared by Holcomb.
- c. Planning Commission meeting minutes were shared by Deater.

11) Correspondence / Communication Inquiries received:

- a) White River Board Hearing Notice concerning variance requested by Karl Kelly, Jr., St Hubert's Trail.
- b) Oceana County Flag Design Competition flyer received from Robert Sobie was distributed by Hunt.
- c) Fremont Digester Notice of spraying liquid fertilizer on property located in Section 25 & 26.
- d) Oceana County Brownfield Redevelopment Authority Notice from Jodi Nichols announcing the authority being established, reporting 9 municipalities have joined and others are considering and still able to join.
- e) Hesperia Area Community Assessment Notice from Julie Burrell. Invite to meeting and to join Focus Group August 18, 2021, at 1:30 PM.
- f) Dept. of State / Michigan Election Bureau: from Jonathan Brater, Director of Elections with various attachments on subject of Access to Election Records & Equip shared by Conley.
- g) DTE Energy hearing notices were received and shared by Gustman.

12) Bills & Payroll: Motion by Conley, supported by Budde authorizing payment as amended to included checks to H&S \$1000, Oceana Herald Journal \$910.80 & MTA \$33. I/F 5-0.

13) Board discussion/comment:

- a) Planning Commission wage: Conley asked board to give thought to changing the Planning Secretary wage from a fixed \$130 per meeting to \$90 per meeting, which is the same pay rate as other commission members, plus an additional \$15 per hr. for administrative work required to be completed.
- b) Motion by Conley, supported by Gustman to pay Deater the planning commission wage rate for August as he assumed the responsibilities for the meeting due to the resignation of Kay Ohrling. I/F 5-0. Conley will issue check to Deater for wage differential.

14) Meeting adjourned: Motion by Hunt, supported by Deater. Adjournment at 8:52 PM.