



**GREENWOOD TOWNSHIP REGULAR MEETING**  
**MINUTES 10/12/2020**  
**7:00 PM**



Board Members Present: Tom Deater, Sandra Gustman, Cora Conley, Stacey Budde, Ron Stroven

Board Members Absent: None

- 1) Call to Order by Deater at 7:00 PM
- 2) Pledge of Allegiance
- 3) Motion by Stroven to approve the agenda as amended. I/F 5-0
- 4) Motion by Deater to approve minutes from the regular board meeting of 9/14/2020 as presented. I/F 5-0
- 5) Motion by Deater to approve Treasurer's report of 10/12/20 and quarter ended 9/30/20 as presented. I/F 5-0
  - a) Fund Balance = \$248,205.58
  - b) Restricted Balance = \$10,193.61
  - c) Balance Available for Township Operations = \$238,011.97
- 6) Motion by Conley to approve payment of the bills and payroll as presented. I/F 5-0
- 7) Old Business:
  - a) Assessor – Deater and Gustman provided an overview of two candidates interviewed. Motion by Gustman to hire Joseph VanHessel under a one-year contract to replace Gail Dolbee effective 10/15/20 upon offer and acceptance by Joseph. I/F 5-0
  - b) Brayton Creek Drain – Gustman advised Greenwood was invoiced for our share of this improvement project - \$310.21. We could have spread it over 10 years, but payment was submitted in full.
  - c) New Business: A motion by Conley to purchase a microwave for the township hall. I/F 5-0.
- 8) Committee Reports:
  - a. Fire Board meeting minutes - tabled until November meeting.
  - b. Library board meeting minutes were presented by Holcomb.
  - c. Planning Commission minutes were presented by Stroven.
- 9) Correspondence / Communication Inquiries
  - a) Snowplow contract – follow up letter received from Rick Mansfield Excavating. Deater will respond.
  - b) Complaints – copies of correspondence Mansfield sent to property owners were received.
  - c) Road Commission letters were received by Deater.
- 10) Board discussion/comment:
  - a) Oath of Office – Conley advised an elected official may take the oath as soon as the election has been certified – even before noon on November 20 – according to MTA.
  - b) Training Inspectors: Conley advised new inspectors will go to Hart to get certified and that she will be participating as a trainer. Conley will also provide already certified inspectors with refresher training.
  - c) Newsletter – Gustman asked the Board for their ideas and input for the December newsletter
  - d) Assessor – Deater will extend the offer to Joseph VanHessel and will notify the other candidate as well.

11) Public Comment: (Please limit comments to three minutes)

- i) Blight – Kay Ohrling asked the Board what specifically should be done when it comes to enforcing clean up. Discussion was held and agreement made that:
  - (a) The Planning Commission will add to their Dec 1 agenda, discussion & creation of a list of recommendations that will be presented to the Regular Board.
  - (b) When the Regular Board meets on December 14, a meeting date will be determined for a workshop to take place, wherein a combination of Planning & Regular board members will begin working on the issue. The objective of the workshop(s) will be, in addition to addressing the recommendations of the planning commission, the development of a policy and procedure to address blight, pursue remedies for complaints received, and to outline the exact steps to be taken - including legal escalation points/triggers.
  - (c) The recently revised complaint form will be reviewed/updated as part of this workshop.
  - (d) A zoning administrator job description may be developed
- ii) Campground – several property owners were present and voiced concerns about an adjacent property on the White River being advertised as for sale as a campground. These individuals advised there are currently 3 hookups for trailers on the property with no road frontage (landlocked). Deater advised that these trailers are currently compliant with the State & Township ordinances for family and guests. These individuals expressed concern about septic hookups, drain fields, required acreage/lot size for a campground, and riverbank erosion. Deater advised them there are many State requirements that must be met before operating a campground. The individuals had many additional questions and resources to contact for these were suggested --such as the White River Zoning Board and the County Register of Deeds.

12) Motion by Stroven to adjourn at 8:42 PM. I/F 5-0

